

Ref: UN-HABITAT/VA/2019/004

Issued on: 12 March 2019

## TERMS OF REFERENCE

<b>Job Title</b>	Senior Engineer
<b>Location</b>	Yangon (with frequent travel to field)
<b>Duration</b>	12 months
<b>Starting date</b>	1 May 2019
<b>Type of Contract</b>	LICA (National)
<b>No. of Position</b>	1

UNITED NATIONS CORE VALUES: INTEGRITY, PROFESSIONALISM, RESPECT FOR DIVERSITY

### DUTIES AND RESPONSIBILITIES

Within the framework of UN-Habitat's work programme, policies and procedures, the **Senior Engineer** will work under the supervision of the Field Programme Manager supported by the National Programme Coordinator, all under the overall guidance of the Country Programme Manager. The Senior Engineer will be responsible for the following main tasks:

- Support to prepare detailed work plans for the programme implementation
- Support to prepare and submit budget estimation of programme activities
- Develop structural design and specification for housing, WASH and small-scale community infrastructure
- Provide timely and appropriate provision of technical and training support to the project field team, and at community level
- Support to provide technical advice to project field staff in relation to programme activities and strategies with a view to ensure their appropriateness and viability
- Ensure quality control of the works and verification of implementation according to activity description
- Develop project team and community technical training manuals
- Regular visits to programme settlements to oversee programme implementation; assess the progress, and give corrective feedback as necessary after consultation with the Field Programme Manager and National Programme Coordinator
- Based on technical monitoring, provide lessons learnt for all on-going programme activities
- Liaise with stakeholders, beneficiaries, local government officials, UN and NGO agencies, to improve the planning and coordination of the programme
- Participate in meetings, consultative sessions related to housing, WASH and small-community infrastructure, and related thematic areas organized by the counterpart government agencies

- Provide feedback to field team on construction monitoring mechanism and review their work periodically to ensure timely and quality completion
- Interact with community and educate them on construction quality standards measures and practices
- Support to revise community training proposals and Community Implementation Agreements (CIAs)

#### **Other duties**

- Extend support to relevant technical assistance to any other related activities of UN-Habitat
- Undertake any other assignment that the Field Programme Manager may allocate and that falls within the competence of the staff member

#### **QUALIFICATIONS AND EXPERIENCE**

- A University Degree in Civil Engineering / Environmental Engineering / Water and Sanitation / Technical Field
- At least five (5) years of progressive, proven working experience in community-driven housing, WASH and small-scale community infrastructure projects
- Knowledge and experience of monitoring and implementing similar kind of projects
- Technical knowledge on designing water and sanitation, small-scale community infrastructure and housing for varying geographical sites including marshy lands and swampy sites
- Work experience and considerable knowledge of construction and architectural procedures and plans acquired through several years of working in the fields

#### **Language**

- For this post excellent spoken and written English is a must

#### **COMPETENCIES**

- Able to manage a diverse and busy workload under stressful environment
- Demonstrated ability to build cohesive teams and to achieve goals through teamwork
- Strong interpersonal, management and leadership skills
- Efficient and professional manner
- Honest and reliable
- Able to identify, analyse and solve problems;
- Aptitude for computing and design
- Practical and creative
- Good computer skills including Ms-Office (*Word, Excel & PowerPoint*) and Auto-Cad

## SUBMISSION OF APPLICATIONS

The application comprises a one-page cover letter explaining the applicant's interest and suitability for the post and a CV with a Passport Photograph, updated United Nations Personal History Form (P 11) and copy of certificates and eventually letters of recommendation.

Interested candidates (**Myanmar Nationals**) should submit their application in writing, clearly indicating on the sealed envelope the Post Title and Duty Station, to UN-Habitat, Office No. 8C, Saw Mahar Street (off Bogyoke Museum Rd), Bahan Township, Yangon or by email with Subject: "Post Title and Duty Station" to: Email: [recruitment@unhabitat.org.mm](mailto:recruitment@unhabitat.org.mm) Cc to: [recruitment.unhabitat@gmail.com](mailto:recruitment.unhabitat@gmail.com)

Please note that applications received after the closing date **26 March 2019** will not be given consideration for this cycle but will be kept in the roster. Only shortlisted candidate whose application responds to the above criteria will be contacted for interview.

UN-Habitat regrets its inability to reply individually or attend to telephone queries on the advertised posts.

Please download P11 Form from:

[http://www.fukuoka.unhabitat.org/vacancy/pdf/Personal\\_History\\_P11.doc](http://www.fukuoka.unhabitat.org/vacancy/pdf/Personal_History_P11.doc)